

How to record Medications Given at Day Program Sites

Medications given at non-CAU Day Program sites should be recorded in Carelogic as follows:

During the planned medication administration time or after the member leaves program but before the scheduled administration time, staff should go into the member's MAR and status the medication as "packaged". This lets others know that the medication has been provided to another location for administration. This practice will replace the current practice of listing medications given at Day Programs as "missed"!

At CAU Day Program sites, staff have the ability to log into the EMAR and document the same way residential staff document. The practice should be that any CAU staff should utilize and document in the EMAR when administering medications.